

SCHOOLS HELPING SCHOOLS FUND

This is an endowment and flow-through fund to which additional contributions of capital may be added to the fund in any form acceptable to EducationMatters.

Endowment contributions are defined as gifts of capital to be held in perpetuity by the Trust, on the understanding that distributable earnings shall be distributed annually in accordance with the signed Agreement and the Act.

Flow-through contributions are defined as non-endowment gifts, 80% of which, under current federal regulation which govern the Trust, shall be distributed as grants in accordance with the signed Agreement in the year they are received or in the Trust's following fiscal year.

Please note: Where the contribution does not have specific direction by the donor(s), the total amount will be divided equally between the endowment and flow-through portions of this fund.

CASINOS and Alberta Gaming and Liquor Commission (AGLC)

When considering donations of casino proceeds it is important to refer directly to the Alberta Gaming and Liquor Commission guidelines. Website at aglc.ca - go to "Use of Gaming Proceeds" then to "Forms and Guidelines".

Two commonly used forms are Recipient Agreement (Form 5507) and a Statutory Declaration (Form 5503) - these are simple one-page forms.

Donations up to \$5000:

A written **signed** request from the recipient group must be retained by the donor, stating the purpose for which the donation is to be used.

- no prior approval required from the Gaming Commission.

Donations over \$5000:

A written request, **signed by two executive members**, must be submitted showing:

- name and address of intended recipient;
- amount of donation;
- the purposes for which each donation will be used.

EducationMatters

515 Macleod Trail SE Calgary, AB T2G 2L9 Telephone: (403) 294-8151

Charitable Business Number: 898887005 RR0001

Purpose of Funds:

To support public education and/or the relief of poverty among school-aged children in the City of Calgary; for any Calgary Board of Education (CBE) school experiencing challenges raising funds on their own behalf through parent council, with a preference to high-needs area or high-needs population of students, and to support enhancements that provide basic needs of students at the designated schools as identified above, which are not covered by other sources of funding.