

## GENERAL APPLICATION FOR AWARDS

Please check off the award(s) you are applying for and ensure all Sections and requested supporting documents are included. **SECTIONS I and VI must be completed for EACH General Application for Awards.** Only complete Sections II, III, IV & V if the Terms of Reference for each *scholarship* requires that specific information. **NOTE: Plagiarism will not be allowed where essays are required.**

Award	Eligible Schools/ School Districts	Sections required	Applied for
1 <b>Aboriginal Students Award</b> ( <i>one essay required ~ see Terms of Reference</i> )	CBE, CCSD	I, IV, & VI	<input type="checkbox"/>
2 <b>Arrata Family Award for New Canadians</b> ( <i>one essay required ~ see Terms of Reference</i> )	CBE	I, IV, V & VI	<input type="checkbox"/>
3 <b>Ataturk Peace Bursary</b> ( <i>one essay required ~ see Terms of Reference</i> )	CBE (4) Forest Lawn (1) CCSD (3)	I, II, III, IV & VI	<input type="checkbox"/>
4 <b>Calgary North Hill Student Award</b> ( <i>one essay required ~ see Terms of Reference</i> )	CBE, CCSD, Charter	I, II, III, IV, & VI	<input type="checkbox"/>
5 <b>City of Calgary Degree-Granting Scholarship</b>	CBE	I, V & VI	<input type="checkbox"/>
6 <b>City of Calgary Post-Secondary Scholarship</b>	CBE	I, V & VI	<input type="checkbox"/>
7 <b>ConocoPhillips Canada Awards</b> ( <i>two letters required ~ see Terms of Reference</i> )	CBE, CCSD	I, II, III, IV & VI	<input type="checkbox"/>
8 <b>Don Hartman Memorial Scholarship</b>	CBE (1), CCSD (1)	I, II, III & VI	<input type="checkbox"/>
9 <b>Doris Donald Memorial Bursary in Fine Arts</b> ( <i>one essay or creative work required ~ see Terms of Reference</i> )	CBE	I, IV, V & VI	<input type="checkbox"/>
10 <b>Edith Berger Memorial Bursary</b> ( <i>one essay required ~ see Terms of Reference</i> )	CBE, CCSD	I, IV & VI	<input type="checkbox"/>
11 <b>EducationMatters Career &amp; Technology Studies (CTS) Scholarship</b>	CBE	I & VI	<input type="checkbox"/>
12 <b>EducationMatters Future Leaders Award</b> ( <i>one essay &amp; one letter required ~ see Terms of Reference</i> )	CBE	I, II, III, IV & VI	<input type="checkbox"/>
13 <b>ENMAX Environmental Leadership Scholarship - System wide</b> ( <i>one essay &amp; two letters required ~ see Terms of Reference</i> )	CBE	I, II, III, IV & VI	<input type="checkbox"/>
14 <b>ENMAX Trades Scholarship - System Wide</b> ( <i>two letters required ~ see Terms of Reference</i> )	CBE	I, II, III, IV & VI	<input type="checkbox"/>
15 <b>F. Margaret Milligan Scholarship</b> ( <i>one essay or statement required ~ see Terms of Reference</i> )	CBE, Continuing Ed	I, IV & VI	<input type="checkbox"/>
16 <b>Grace Hartman Memorial Bursary</b> ( <i>one essay required ~ see Terms of Reference</i> )	CBE	I, II, III, IV & VI	<input type="checkbox"/>
17 <b>Hopewell Scholarship</b> ( <i>one essay &amp; one letter required ~ see Terms of Reference</i> )	CBE, CCSD	All sections	<input type="checkbox"/>
18 <b>Ivy &amp; Len Freeston Award</b> ( <i>one essay required ~ see Terms of Reference</i> )	CBE, CCSD	I, II, III, IV & VI	<input type="checkbox"/>

	<b>Award</b>	<b>Eligible Schools/ School Districts</b>	<b>Sections required</b>	<b>Applied for</b>
19	<b>Julie Ann Stevenson Memorial Bursary (Lions Club)</b> <i>(one essay &amp; two letters required ~ see Terms of Reference)</i>	CBE, CCSD	I, II, III, IV & VI	<input type="checkbox"/>
20	<b>Kafé12 Bursary</b> <i>(one essay required – see Terms of Reference)</i>	CBE, CCSD	I, IV, V & VI	<input type="checkbox"/>
21	<b>Kids Come First Bursary</b>	CBE (1), CCSD (1)	I, V & VI	<input type="checkbox"/>
22	<b>M. Cecil Brownlee Bursary</b> <i>(nominated by school, one to each CBE high school)</i>	CBE	I, II, III, V & VI	<input type="checkbox"/>
23	<b>Margaret J. Cochlan Memorial Award</b> <i>(one essay &amp; one letter required ~ see Terms of Reference)</i>	CBE	I, IV, V & VI	<input type="checkbox"/>
24	<b>Marjorie Taylor Memorial Scholarship</b> <i>(one essay required ~ see Terms of Reference)</i>	CBE, CCSD	I, II, III, IV & VI	<input type="checkbox"/>
25	<b>RBC Future Leaders Scholarship</b> <i>(one essay &amp; one letter required ~ see Terms of Reference)</i>	CBE	I, II, III, IV & VI	<input type="checkbox"/>
26	<b>Sembo Badminton Scholarship</b> <i>(one essay &amp; one letter required ~ see Terms of Reference)</i>	CBE, CCSD	I, IV & VI	<input type="checkbox"/>
27	<b>Singleton Family Endowment Fund Bursary</b> <i>(one essay &amp; two letters required ~ see Terms of Reference)</i>	CBE	All sections	<input type="checkbox"/>
28	<b>Southland Transportation Scholarship</b> <i>(one letter required ~ see Terms of Reference)</i>	CBE	I, IV & VI	<input type="checkbox"/>
29	<b>Thomas Moore Memorial Bursary</b> (Aboriginal students) <i>(one essay required ~ see Terms of Reference)</i>	CBE	I, II, III, IV & VI	<input type="checkbox"/>
30	<b>Verna Hart Toole Legacy Award</b> (Females only) <i>(one essay &amp; two letters required ~ see Terms of Reference)</i>	CBE	I, IV & VI	<input type="checkbox"/>
31	<b>Viscount Bennett Band Parents Bursary</b> <i>(one statement &amp; one letter required ~ see Terms of Reference)</i>	CBE	I, IV, V & VI	<input type="checkbox"/>
32	<b>William Keir MacGougan Memorial Bursary</b> (Males only)	CBE, CCSD	I, II, III, V & VI	<input type="checkbox"/>

## GENERAL APPLICATION FOR AWARDS INSTRUCTIONS

Please print or **type** all applications in black ink. This application will be used to evaluate students for academic awards with EducationMatters.

This application has **six** Sections:

- **Section I** contains the basic personal and educational information.
- **Section II** is on a separate page and contains information about school activities. It is only required for those awards that have **school activities** as criteria of eligibility.
- **Section III** is on a separate page and contains information about **community, personal and volunteer** activities. It is only required for those awards that have community of leadership criteria required in the eligibility.
- **Section IV** is on a separate page and is to be used for those awards that require a personal statement, written essay on a particular topic or references.
- **Section V** is the financial information required only for those awards that have **financial need** as criteria of eligibility.
- **Section VI** contains the High School Counselor endorsement and the applicant's certification and signature page. One required for EACH award application.

A complete **General Application for Awards** must include the following: **Included**

- |  |                          |
|--|--------------------------|
| 1. Completed and signed copy of the application form with all sections/attachments identified with your name. All applications must include sections I & VI.   | <input type="checkbox"/> |
| 2. Your high school transcript of grades   | <input type="checkbox"/> |
| 3. List of all awards, bursaries and scholarships you hold or have applied for.  | <input type="checkbox"/> |
| 4. A comprehensive written essay as specified in the Terms of Reference of the particular award ( <i>where specified in the Terms of Reference</i> )   | <input type="checkbox"/> |
| 5. Reference letters with the referee(s)'s signature across the seal ( <i>where specified in the Terms of Reference</i> )  | <input type="checkbox"/> |
| 6. Additional statements required by the Terms of Reference of the award you are applying for  | <input type="checkbox"/> |
| 7. If you are applying for awards/bursaries where financial need is a requirement, you must ensure your parent or guardian has signed the form and included a copy or copies of their previous year <b>Notice of Income Tax Assessment</b> | <input type="checkbox"/> |

**Note: Submit only 1 (one) application for consideration in ALL the awards you have checked off on the list of awards on the cover page.**

Applications that do not include all of these items are incomplete. **Incomplete applications will not be processed. Late applications will not be accepted.**

**SECTION I – PERSONAL & EDUCATIONAL INFORMATION – REQUIRED FOR ALL AWARDS**

**INFORMATION PROFILE**

Last Name		First Name		Middle Name
Previous Last Name:				
Current Home Address:			Permanent Mailing Address <i>(if different from current address)</i>	
City	Province	Postal Code	Canadian Social Insurance Number	
Residence Telephone:		Cell Phone:		Alberta Learning ID #
Date of Birth (Y/M/D)		<input type="checkbox"/> Male <input type="checkbox"/> Female	E-Mail Address	
Citizenship status:		Date of Arrival in Canada:		Country of Citizenship
<input type="checkbox"/> a Canadian Citizen <input type="checkbox"/> a Permanent Resident <input type="checkbox"/> attending on a Study Permit				

**EDUCATIONAL INFORMATION**

Current High School or Program:	Number of high school credits by end of this year: _____
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**HIGH SCHOOLS ATTENDED:**

	School Name	City/Province	Date completed
<b>Grade 10</b>			
<b>Grade 11</b>			
<b>Grade 12</b>			
<b>Grade 12 Returning</b>			

**LIST OTHER AWARDS APPLIED FOR, RECEIVED, OR WILL BE RECEIVING AND THEIR VALUE:**

AWARD NAME	VALUE	RECIPIENT
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

List all Honors, Advanced Placement, International Baccalaureate, and any other enrichment courses taken during high school:

What post-secondary institution do you plan to attend:

What type of degree / certificate / apprenticeship will you earn upon graduation?	Program / Major:
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**SECTION II – SCHOOL ACTIVITIES - Complete this section ONLY if applying for awards that have School Activities as criteria.**

Name:	CBE/CSSD ID:	
Indicate all that apply: <input type="checkbox"/> Sports <input type="checkbox"/> Community Volunteer <input type="checkbox"/> School Volunteer <input type="checkbox"/> School Clubs <input type="checkbox"/> Students Council		
List below, in point form, all activities in which you participated during each grade, including the capacity in which you were involved and time commitment. Include any leadership positions you held and achievements you have made in areas such as citizenship, sports, the arts, music groups, clubs, teams, etc. Attach a separate sheet if necessary. You may be required to verify your participation in the activities you have listed.	Contact name/phone number (for verification purposes)	# of hours per week / month
<b>Grade 10</b>		
<b>Grade 11</b>		
<b>Grade 12</b>		

**SECTION III - COMMUNITY, PERSONAL, AND VOLUNTEER ACTIVITIES - Complete this section only if applying for awards that have Community, Personal and Volunteer Activities as criteria.**

Name:	CBE/CSSD ID:
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List below, in point form, all activities in which you participated during each grade, including the capacity in which you were involved and time commitment. Include any leadership positions you held and achievements you have made in areas such as citizenship, sports, the arts, etc. Attach a separate sheet if necessary. You may be required to verify your participation in the activities you have listed.

	Contact name/phone number (for verification purposes)	# of hours per week/ month
<b>Grade 10</b>		
<b>Grade 11</b>		
<b>Grade 12</b>		

**SECTION IV – PERSONAL STATEMENT OR WRITTEN ESSAY / REFERENCES (GENERAL AWARDS)**

Name:		CBE/CSSD ID:	
<p>Use a separate sheet to write your essay as defined by the Terms of Reference for the Award you are applying for. Please identify <b>your name, Identification Number and the name of Award</b> at the top of the essay / statement page. If you are applying for <b>more than one award</b> that requires a written essay, please attach <b>a separate</b> essay for each award with <b>your Name, Identification number and the Name of the Award</b> <u>at the top of each page</u> for each award.</p> <p>In essays on particular topics, support your findings with primary research, documenting your sources (e.g. <b>web sites</b>, books). Your essay will be judged on the following criteria (<i>unless otherwise specified in the Terms of Reference</i>):</p> <ul style="list-style-type: none"> <li>• Organization</li> <li>• Ideas and content</li> <li>• Clarity of expression</li> </ul> <p><b>Essays must be typed on an 8.5 x 11 sheet of paper, single-spaced with three-quarter inch margins and the type size must be no smaller than 11-point font. All essays must be original and written by the applicant. Plagiarism will disqualify the application.</b></p>			
<b>REFERENCE LETTERS:</b>			
<p><i>Complete this section for those awards where the Terms of Reference require a letter or letters of reference. Letter(s) must be typed and not exceed one page.</i></p>			
<i>Name of Referee #1(Please Print/Type)</i>		<i>E-mail address</i>	
<i>Position</i>		<i>School or Organization</i>	
<i>Address</i>		<i>Telephone (    )</i>	
		<i>Fax Number (    )</i>	
<i>Name of Referee #2(Please Print/Type)</i>		<i>E-mail address</i>	
<i>Position</i>		<i>School or Organization</i>	
<i>Address</i>		<i>Telephone (    )</i>	
		<i>Fax Number (    )</i>	

**SECTION V – FINANCIAL INFORMATION / BURSARIES - Complete Section V ONLY if applying for awards that have Financial Need as criteria.**

**INCOME TAX NOTICE OF ASSESSMENT MUST BE ATTACHED FOR EACH PARENT/GUARDIAN AND STUDENT**

**Statement of Household Financial Condition as of \_\_\_\_\_ 20\_\_\_\_\_**

*The following information is to be completed in full. If an area does not apply to your household situation please enter \$0.00 in that column. Definition of “Household” includes parent(s), step-parent(s), legal guardian(s) and the applying student. All Income and Asset amounts for the Household must include figures for all individuals within the Household. Copies of all Canada Revenue Agency’s **Notice of Income Tax Assessments** must be provided for each of the required reporting years for each individual included in the “Household” definition above. Supporting documentation for other financial information stated is not required at this time, but may be requested at a future date for verification.*

**Total Annual Income for Household (sum of ALL individuals as specified above)**

*You must provide 2009 Tax Year information; 2008 and 2007 are only required for the **HOPEWELL** Scholarship Application (along with 2009).*

**ALL AWARDS**  
**2009 Tax Year**     **HOPEWELL**  
**2008 Tax Year**     **HOPEWELL**  
**2007 Tax Year**

Employment Income ( <u>Gross</u> Taxable income, line 150 on tax return)			
Property Rental Income			
Business Income			
Professional Income			
Pensions			
Income from All Other Sources			
<b>Total Annual Combined Income for Household</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

**ASSETS (Sum ALL assets of all individuals within the Household)**

**TOTALS**

Investments (Stocks, bonds, mutual funds, retirement savings plans, trust units, etc.)	
Business Interests	
Real Estate (Home, vacation property, rental property, etc)	
Other	
<b>Total Assets</b>	<b>\$</b>

Does the student have any trust funds, registered education savings plans, other confirmed scholarships or grants, or any other amounts of money that has been pledged for the purposes of funding his/her education?

Yes   
 No

If yes, what is the total amount of such additional funding?

\_\_\_\_\_ \$

**ARE YOU (The Applicant) ENGAGED IN PART-TIME EMPLOYMENT?**

NO      YES

Gross Earnings (Annual): \$\_\_\_\_\_ (Hours/week \_\_\_\_\_)

**Automobile registered in student’s name:** \$\_\_\_\_\_

(value)     (year)     (make)     (date purchased)

PLEASE WRITE A BRIEF STATEMENT SETTING FORTH YOUR NEEDS FOR FINANCIAL ASSISTANCE, NOTING ANY SPECIAL FAMILY CIRCUMSTANCES TO SUPPORT THIS APPLICATION.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## SECTION VI – SIGNATURE / ENDORSEMENTS

<b>HIGH SCHOOL COUNSELOR (OFFICIAL) ENDORSEMENT</b>		
<p><i>To the best of my knowledge and belief, I hereby verify that the academic information and summary of school activities as submitted in this application are correct, and the applicant meets the eligibility requirements as outlined in the award Terms of Reference.</i></p>		
Applicant's Average Grade calculation:		
Printed Name	Signature	
Title	Email	
Name of Institution	Telephone	Date
<b>STUDENT APPLICANT &amp; PARENT/GUARDIAN DECLARATION</b>		
<p><i>This information is collected under the authority of the Freedom of Information and Protection of Privacy Act, the Taxation Act (Canada) and the Statistics Act (Canada) to determine your eligibility for scholarships and awards. Please direct any questions about the use of this information to the Scholarships &amp; Grants Officer, EducationMatters, 515 Macleod Trail SE, Calgary, Alberta, Canada T2G 2L9. Telephone: (403) 294-8151. ** We reserve the right to publish student essays in full or in part. If you do not want your essay to be published, please check here <input type="checkbox"/>. Recognition may take place at public award ceremonies or be displayed publicly in one or more ways including but not limited to newspaper, school newsletter, yearbook, and website, for the purpose of recognizing student accomplishment(s). If you do not wish your name published, please check here <input type="checkbox"/>.</i></p>		
<b>By signing this application, I declare:</b>		
<ol style="list-style-type: none"> <li>1. That I have answered all questions applicable to me and that all information is true and complete. That I will notify EducationMatters if I withdraw from full-time student status, receive other external awards or otherwise change my student status</li> <li>2. That EducationMatters may request additional information pertaining specifically to my academic performance and enrolment status for the purpose of determining my eligibility for scholarships/awards</li> <li>3. That in applying for an award, pertinent information may be released to the donor of the award, provincial funding bodies, faculty offices, appropriate EducationMatters and Calgary Board of Education / Calgary Catholic School District administrative offices</li> <li>4. That if I receive a scholarship/award the amount may be disclosed to the CBE or CSSD Financial Services Office</li> <li>5. That I understand the information provided on this application may be used for research and statistical analysis</li> <li>6. That if any information is inaccurate, I understand that any awards may be reassessed and/or withdrawn</li> <li>7. That if I receive an award, I will acknowledge the private donor(s) of the award with a personal letter of thanks</li> </ol>		
Name of <b>Applicant</b> (Printed):		CBE / CSSD ID Number:
<i>Signature</i>		<i>Date</i>
<p><i>I acknowledge and agree that the disclosure of the information provided for this application, including my personal financial information, is required for the assessment of my child's/dependant's eligibility for this award, and I hereby grant such consent as may be required by applicable privacy laws to the disclosure of my personal information for the purposes of assessing my child's/dependant's eligibility.</i></p>		
Name of <b>Parent(s)/Guardian(s)</b> - (Printed):		
<i>Signature</i>		<i>Date</i>